



**TO: JAMESTOWN PARKS AND RECREATION COMMISSIONERS**

**FROM: Amy Walters, Executive Director**

**SUBJECT: Board Meeting –Monday, July 15, 2024 4:00PM**

- I. Call to Order**
- II. Welcome of Guests and Recognition**
- III. Public Communication**
- IV. Additions or Deletions to Agenda**
- V. Board Organization**
  - A. Oath of Office**
  - B. Election of Officers**
  - C. Portfolio Assignments**
- VI. Minutes of the Previous Meeting**
- VII. Financial Report**
  - A. Monthly Bills**
  - B. Financial Statement**
- VIII. Old Business**
  - A. Hockey Day ND Event Agreement with Jeff Romsdal**
- IX. New Business**
  - A. Comprehensive Plan Review – Gordon Lemmel, Interstate Engineering**
  - B. McElroy Park Field Renovation- Change Order 1**
  - C. Employee Group Health Insurance Plan Options**
  - D. 2025 Budget Approval**
- X. Reports – Management Reports Submitted (included in board packet)**
  - A. Executive Director**
- XI. Adjournment**

**Next: Board Meeting Monday, August 12, 2024 4:00pm**

Jamestown Parks & Recreation Department Meetings will follow Roberts Rules of Order

***“The Jamestown Parks and Recreation District is committed to offering quality recreational opportunities and services to make the community the best place to live and play.”***

**Public Communication Policy**

A scheduled time for public participation has been placed on the agenda at Jamestown Parks and Recreation Board of Commissioners general meetings. The Board desires to hear the viewpoints of citizens throughout the district. Individuals wishing to address the Board are requested to make arrangements with the Board President or the Executive Director prior to the meeting. Comments should be made to the Board and not to individuals in the audience and be related to Park District operations and programs. The Board will not hear personal complaints against any person connected with the park district. Comments must address topics that are on the agenda. If a citizen would like to add a topic to the park board agenda, arrangements must be made in advance with the Director or Park Board President. The Board reserves the right to eliminate or restrict the time allowed for public participation. The Board requests that comments are limited to three (3) minutes or less. Groups of individuals addressing a common concern are asked to designate one spokesperson.