

JPRD ADOPT-A-PARK/TRAIL AGREEMENT



Jamestown Parks and Recreation
1002 2nd Ave SE, PO Box 2014
Jamestown ND 58402
jamestownparksandrec.com | 701-252-3982

Park or Facility Name: _____
Complete list of facilities listed on back page of agreement

Please provide details of what your park/trail adoption will entail: _____

Contact Information:

Name of Organization: _____
Are you a Federal, State or City Agency? Yes No If yes, please check which one.
Contact Name: _____ Phone: _____ Email: _____
Address/City/State: _____

Signage Information:

Name you would like listed on sign: _____
Do you have a logo you would like on the sign? Yes No
If yes, please send logo to office@jamestownparksandrec.com

Volunteer Information:

Please list all the names of people who will volunteer throughout the year:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Attach additional pages if necessary. Volunteers can be added/deleted at any time.

JPRD ADOPT-A-PARK/TRAIL AGREEMENT

The Adopter agrees:

- To ensure a Volunteer Application is completed and submitted to the Facilities and Parks Operations Manager or their representative for each individual participating in the program prior to the individual beginning work.
- No person under the age of 11 years will be permitted to pick up litter within a street right of way. There should be at least one adult per 5 persons under the age of 18.
- Each Adopter group shall designate a Contact/Safety Representative. This representative should inform workers of the hazardous nature of the work they will be performing. Safety should be discussed before each pickup.
- After each cleanup, organization must file reports detailing the number of people involved, number of bags of trash collected, other services performed, and number of hours spent. This record keeping function is crucial to track the program's success. Cleanup report forms will be furnished by the Facilities and Parks Operations Manager annually when each agreement is signed, and forms should be faxed, emailed, or mailed back monthly.
- Support activities which will influence and encourage the public to improve park appearance.
- Contact the Parks Operation Manager or their representative to request supplies (trash bags, supplies, materials, etc.) one week prior to a scheduled cleanup. If requested supplies are available, they can be picked up from the Facilities and Parks Operations Manager or their representative during regular business hours (7:00 a.m.-3:30 p.m.) Monday-Friday two business days prior to the scheduled cleanup. Unused supplies shall be returned to the department within one week following a cleanup.
- Meet with the Facilities and Parks Operations Manager or their representative prior to the first scheduled cleanup and yearly thereafter.

Jamestown Parks and Recreation District agrees to:

- Provide Report Forms, Volunteer Application, etc.
- Supply certain materials (e.g., trash bags, paint supplies, flowers, mulch, etc.) and equipment when requested and based upon its availability to be picked up during normal business hours.
- Provide safety training and regulations to volunteers.
- Remove filled trash bags from the park and remove large, heavy, or hazardous items when found in a park.
- Follow up on necessary repairs as reported by the Adopter.
- Acknowledge efforts through signage, newsletters, and seasonal activity guide. Erect identification signs at entrance of the adopted park or trail.
- Provide usage of facility/shelter at no cost four times per year. The Facility and Fields Usage Permit application process should still be followed, however, fees will be waived.
- Meet with Adopter prior to the first scheduled cleanup and yearly thereafter.

The signature to the Adopt-A-Park/Trail Program agreement signifies that the Adopter organization/company or individuals agree to abide by its content, as well as the reciprocating agreement by the Jamestown Parks and Recreation District. By signing this agreement, both parties agree to work together to establish the adopted parks and/or trails as a top priority for the District and community of Jamestown.

Signature:

Please sign and date below:

Signature

Date

Print Name

JPRD representative sign and date below:

Signature

Date

Print Name

JPRD ADOPT-A-PARK/TRAIL

COMPLETE LIST OF JPRD PARKS AND TRAILS AVAILABLE FOR ADOPTION

PARKS

Bucholtz

Feton

Klaus

Leapaldt

McElroy

Meidinger

Nickeus

Peppers Dog Park

Solien-Denault

Wilson Arena Park

FACILITIES:

Bolinger Tennis Courts

Feton Tennis Courts

Hillcrest Softball Complex

Jaycee Soccer Complex

Trapper Field

TRAILS AND OTHER FEATURES:

Horseshoe Pits

Overlook Trail

Pipestem Creek Trail

Split Rock Trail

White Cloud Trail

Other: _____



Jamestown Parks and Recreation
1002 2nd Ave SE, PO Box 2014
Jamestown ND 58402
jamestownparksandrec.com | 701-252-3982