



The Jamestown Parks and Recreation Department is committed to offering quality recreational opportunities and services to make the community the best place to live and play.

**Our Core Values:** Community, Excellence, Integrity, Accessible for all, Ongoing Improvement, and FUN!

**Job Title:** Lifeguard  
**Reports To:** Aquatics Supervisor  
**Classification:** Operations I  
**Salary Range:** \$12.60 - \$18.90 hourly  
**FLSA Status:** Part time Non-Exempt Hourly  
**Location:** Two Rivers Activity Center (TRAC), Jamestown, ND 58401

**Job Summary:** Under the general supervision of the TRAC Aquatics Supervisor, Lifeguards are responsible for providing a safe environment at TRAC aquatics facilities while effectively performing lifeguard duties.

**Essential Duties and Responsibilities:**

- Follow and enforce all facility rules in a firm but positive manner.
- Maintain constant surveillance of members in aquatics facilities; responding immediately and appropriately to secure the safety of members in the event of an emergency.
- Participate in mandatory in-service trainings each month.
- Keep aquatics area clean and clear of potential safety hazards and immediately informs Aquatic Supervisor or Facility Maintenance Supervisor of any issues or necessary repairs.
- Assist with mandatory water or air testing and completion of necessary paperwork during shift. Reports any abnormalities to Aquatics Supervisor or Facility Maintenance Supervisor for reconciliation.
- Performs pool setup, breakdown, cleaning and other opening and closing duties as required.
- Ensures the pool is never unattended unless it is empty and all doors are locked.
- Ensure safety of everyone in aquatics area.
- Perform surveillance duties during multiple aquatics activities, including but not limited to, open swim, water exercise, swim lessons, lap swim, pool therapy and water slide use.
- Perform other duties as required or assigned which are reasonable within the scope of the duties of this job classification.
- Upholds JPRD values and works to fulfill the mission of the organization.

**Qualifications:**

- American Red Cross certification in Lifeguarding.
- CPR/AED and First Aid Certification (will provide course).

**Working Conditions:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

This position will require the attendance at regular team meetings, trainings and special planned events. Applicants should have a flexible schedule as shifts may include nights and/or weekends. Employee maybe on pool deck or in water with extended periods of sitting and/or standing.

**Physical Requirements:**

Candidates must be able to pass lifeguard water test. This position will require the ability to perform strenuous physical tasks necessary for a water rescue, including swimming quickly, supporting adult body weight while swimming, and removing an adult body weight from pool. In addition, candidates must remain alert with no lapses of concentration in a warm air environment and be able to recognize by sight and or sound, distress signals. This position also requires the ability to communicate effectively with voice in aquatics area during normal and loud situations.

**Direct Reports:** None

**AAP/EEO Statement:**

Jamestown Parks and Recreation provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, Jamestown Parks and Recreation complies with applicable state and local laws governing nondiscrimination in employment in every location in which the organization has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.

<b>Approved by:</b>	<i>Amy Walters, TRAC Facility Manager</i>
<b>Date approved:</b>	<i>June 26, 2017</i>
<b>Reviewed:</b>	
<b>Date:</b>	<i>10/23/2023</i>