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**TO: JAMESTOWN PARKS AND RECREATION COMMISSIONERS**  
**FROM: Doug Hogan, Director**  
**SUBJECT: Board Meeting – Monday, August 9, 2021 4:00PM**

**Meeting will be held at TWO RIVERS ACTIVITY CENTER**

- I. MINUTES OF THE PREVIOUS MEETING**
- II. FINANCIAL REPORT**
  - A. Monthly bills**
  - B. Financial Statement**
- III. OLD BUSINESS**
  - A. Refunding Bond Approval**
  - B. PT/FT eligibility for annual raise (recommendation attached)**
- IV. NEW BUSINESS:**
  - A. Fastpitch Softball Request**
- V. REPORTS:**
  - A. TRAC (Mark) – Amy**
  - B. Hillcrest Maintenance (Mike S) - John M**
  - C. Winter Sports Buildings (Mike S) - Junior**
  - D. Administration/Finance (Mindi) – Doug**
  - E. Parks Maintenance (Mike L) – Jim**
  - F. Hillcrest ProShop/Recreation Programs (Mike S./Ron O) - John R**
  - G. City Forester – Erik Laber**

**Next:**  
**Board Meeting Monday September 13, 2021 4:00pm**

Jamestown Parks & Recreation Department Meetings will follow Roberts Rules of Order

MINUTES OF THE REGULAR BOARD MEETING DATED August 9, 2021  
at TRAC Multipurpose room

PRESENT: Chairperson Mindi Schmitz, Vice Chairman Mike Landscoot, Ron Olson, Mark Ukestad,

OTHERS: Doug Hogan - Director, Bonnie Ukestad, John Miller, Junior Kautz, Amy Walters, Jim Speidel, John Ruff, Dennis Kelstrom

GUESTS: Mike Manstrom, Chastity Schafer, Kaitlyn Dewald, Erik Laber

ABSENT: Mike Soulis

Chairperson Mindi Schmitz called the meeting to order at 4:00pm.

Ron Olson made a motion to approve the July 12, 2021 regular meeting minutes and the July 15, 2021. Mark Ukestad seconded. All approved.

Ron Olson made a motion to approve the Financial Report. Mike Landscoot seconded. All approved.

**OLD BUSINESS:**

**Refunding Bond Approval:** Mike Manstrom explained refunding will have savings and will eliminate the reserve fund clause. The Parks District will have \$37,805 plus 1-year payment in savings. Mindi Schmitz motioned to adopt the resolution authorizing the issuance of 1,360,000 gross revenue refunding bonds. Ron Olson seconded. All approved.

**PT/FT eligibility for annual raise:** Mark Ukestad motioned to approve the recommendation included in the board packet. Ron Olson seconded. All approved.

**NEW BUSINESS:**

**Fastpitch Softball Request:** Mindi Schmitz reported she and Doug met with Shawn Banet (youth fastpitch, Chastity Schafer (women's slowpitch), Kevin Gall (UJ fastpitch), Gary Schmidt (men's slowpitch) and Jim Roaldson (JHS). Meeting went well with suggestion to include soccer and baseball in future discussions for possible moving soccer to Meidinger, creating softball diamonds at Hillcrest soccer so all slowpitch is at Hillcrest and fastpitch and baseball at McElroy. Kevin Gall recommended a three-year plan.

Board discussed the fastpitch group wanting lights at Trapper Field and moving the fence in: it is not in the strategic plan and not fully vetted. Further discussions are planned for moving soccer and slowpitch. Mike Landscoot motioned to leave the fence at Trapper Field where it is at. Ron Olson seconded. Mark Ukestad declared conflict of interest – abstained. All approved.

Mindi Schmitz provided information that she and Doug met with Christian Carey and Troy Gunderson to discuss moving the skate park from McElroy and making that into pickleball courts. Everyone was in favor of relocating the skate park. Mindi will plan another meeting and invite the press to get community involvement for location.

**REPORTS:**

Written reports were submitted.

Amy – Received confirmation of grant approval for the outdoor courts \$52,000 matching funds.

John M – keeping turf alive with failing irrigation. Will evaluate sand traps for possible elimination.