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**TO: JAMESTOWN PARKS AND RECREATION COMMISSIONERS**  
**FROM: Doug Hogan, Director**  
**SUBJECT: Board Meeting – Monday, June 14, 2021 4:00PM**

**Meeting will be held at TWO RIVERS ACTIVITY CENTER**

- I. MINUTES OF THE PREVIOUS MEETING**
- II. FINANCIAL REPORT**
  - A. Monthly bills**
  - B. Financial Statement**
- III. OLD BUSINESS**
  - A. Facility Restroom Update**
- IV. NEW BUSINESS:**
  - A. Pickleball Courts – Kari Ness**
  - B. Trapper Field – Shawn Banet, Fastpitch**
  - C. Trapper Field – Lights**
  - D. WSB Dehumidifier**
  - E. Budget Info**
- V. REPORTS:**
  - A. Parks Maintenance (Mike L) – Jim**
  - B. Hillcrest ProShop/Recreation Programs (Mike S./Ron O) - John R**
  - C. TRAC (Mark) – Amy**
  - D. Hillcrest Maintenance (Mike S) - John M**
  - E. Winter Sports Buildings (Mike S) - Junior**
  - F. Administration/Finance (Mindi) – Doug**
  - G. City Forester – Erik Laber**

**Next:**  
**Board Meeting Monday July 12, 2021 4:00pm**

MINUTES OF THE REGULAR BOARD MEETING DATED June 14, 2021  
at TRAC Multipurpose room

PRESENT: Chairperson Mindi Schmitz, Vice Chairman Mike Landscoot, Ron Olson, Mike Soulis, Mark Ukestad

OTHERS: Doug Hogan - Director, Bonnie Ukestad, John Miller, Junior Kautz, Amy Walters, Jim Speidel, John Ruff

GUESTS: Representing Pickleball: Kari Ness, Tricia Gaffaney, Donette Rasmussen, Connie Greer, Pam Anderson, Chad Kleinknecht  
Representing Fastpitch: Shawn Banet, Scott Fritz, Pat Walter, Travis Yunck, Ryan Decker, Meghan Wenzel, Paula Marker, Kristen Grenz  
Representing Slowpitch: Chastity Schafer, Kaitlyn Dewald, Teresa Johnson, Brianna Wolff, Nicole James, Bridgett Brewer  
Representing Self: Joan Morris, Shirley Jackson

ABSENT: NONE

Chairperson Mindi Schmitz called the meeting to order at 4:00pm.

Ron Olson made a motion to approve the May 10, 2021 regular meeting minutes and the May 25, 2021 special meeting minutes. Mark Ukestad seconded. All approved.

Ron Olson made a motion to approve the Financial Report. Mike Soulis seconded. All approved.

Mindi thanked everyone for the successful events over the past two weeks at our facilities; State Softball at Trapper Field, State Baseball at Jack Brown Stadium, Splash Bash at Meidinger Splash pad and Kite Fest at Meidinger Park.

**OLD BUSINESS:**

**Facility Restroom Update:** Doug Hogan stated bid documents are being prepared by the architect when that is completed, advertising for bids will take place for three consecutive weeks.

**NEW BUSINESS:**

**Pickleball Courts:** Kari Ness thanked the board for the two outdoor courts at Feton Park and would encourage to include pickleball in the budget process; resurface Feton Park or McElroy (current skate park) for pickleball courts. Approximate cost to resurface Feton Park is \$28,000. Doug Hogan stated there has been discussion on relocating the skate park, then McElroy skate park could be resurfaced to pickleball courts. Mindi Schmitz will research costs of relocating skate park, site possibilities and refinishing surface at McElroy Park.

**Trapper Field – Shawn Banet, Fastpitch:** Handout was given regarding Trapper Field to be designated as a fastpitch only field and with permanent fence/lighting improvements. Field availability concerns with slowpitch using Trapper Field on Tuesday and Thursday nights. Mindi Schmitz will gather 2 people from fastpitch and slowpitch with the goal of meeting at Trapper Field by the end of summer to discuss scheduling concerns and solutions.

**Trapper Field – Lights, Joan Morris:** With the growth of Fastpitch would like to enhance Trapper Field by adding lights. A lighting representative estimated the cost of lights and installation to be around \$180,000 with an additional \$10,000-\$20,000 for new electrical box. Requesting 50/50 from park board and donations. Need commitment of \$100,000 from parks and rec. Currently, Joan has secured \$25,000 in pledges. Work would not start until pledges secured. Would like to start spring of 2022. Board will consider during budget process.

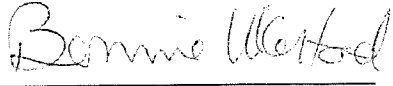
**WSB Dehumidifier:** Junior received bids for dehumidifier at winter sports building. The low bid was \$50,000 and that amount was allocated in the capital outlays fund.

**Budget Info:** Special meeting for June 28, 2021 4:00pm at the Parks and Rec Office.

**REPORTS:**

Written reports were submitted.

Mark Ukestad made a motion to adjourn meeting. Chairperson Mindi Schmitz adjourned meeting at 5:38pm.

  
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BONNIE UKESTAD, CLERK

  
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MINDI SCHMITZ, CHAIRPERSON