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TO: JAMESTOWN PARKS AND RECREATION COMMISSIONERS
FROM: Doug Hogan, Director
SUBJECT: Board Meeting – Monday, December 14, 2020 4:00PM

Meeting will be held at TRAC – Multipurpose Room

- I. MINUTES OF THE PREVIOUS MEETING**
- II. FINANCIAL REPORT**
 - A. Monthly bills**
 - B. Financial Statement**
- III. OLD BUSINESS**
 - A. Covid-19**
- IV. NEW BUSINESS:**
 - A. Parks Hours Ordinance**
 - B. Tobacco Free Ordinance**
 - C. TRAC Advisory Committee Nominees**
- V. REPORTS:**
 - A. Hillcrest ProShop/Recreation Programs (Mike S./Ron O) - John R**
 - B. TRAC (Mark) – Amy**
 - C. Hillcrest Maintenance (Mike S) - John M**
 - D. Winter Sports Buildings (Mike S) - Junior**
 - E. Administration/Finance (Mindi) – Doug**
 - F. Parks Maintenance (Mike L) – Bob**

Next:
Board Meeting Monday, January 11, 2021 4:00pm

Jamestown Parks & Recreation Department Meetings will follow Roberts Rules of Order

MINUTES OF THE REGULAR BOARD MEETING DATED December 14, 2020
at TRAC Multipurpose room

PRESENT: Chairperson Mindi Schmitz, Vice Chairman Mike Landscoot, Mark Ukestad, Mike Soulis, Ron Olson

OTHERS: Doug Hogan - Director, Bonnie Ukestad, John Miller, John Ruff, Bob Schuchard, Amy Walters

GUESTS: Nancy Neary – Central Valley Health, Kasey Anderson – Parent, Erik Laber – City Forester

ABSENT: Junior Kautz

Chairperson Mindi Schmitz called the meeting to order at 4:00pm.

Ron Olson made a motion to approve the November 9, 2020. Mark Ukestad seconded. All approved.

Mark Ukestad made a motion to approve the Financial Report. Ron Olson seconded. All approved.

OLD BUSINESS:

Covid-19: Doug Hogan discussed how Covid has affected a number of our employees and capacity at facilities.

NEW BUSINESS:

Parks Hours Ordinance: Ordinance was presented it allows for law enforcement to investigate and issue citations. Mindi Schmitz motioned to approve the first reading of Parks Hours Ordinance as written. Ron Olson seconded. All approved.

Tobacco Free Ordinance: The ordinance from 2017 was presented. There were concerns at that time about the ordinance being all inclusive. Fargo Park District's Tobacco Free Ordinance includes schedules of permitted and prohibited areas. Mindi Schmitz motioned to approve the first reading of Tobacco Free Ordinance as written with dates to be amended. Mike Soulis seconded. Approved with Mike Landscoot and Ron Olson opposing.

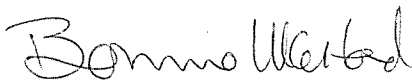
Trac Advisory Committee Nominees: Mark Ukestad presented the names of Frank Redlin and Linda Stoterau to replace two members of the committee. Mark Ukestad motioned to accept Frank Redlin and Linda Stoterau. Mike Soulis seconded. All approved.

REPORTS:

Written reports were submitted.

Doug mentioned there is an invasive weed that needs to be removed on the White Cloud Trail. Erik Laber said there may be a grant available but it wouldn't cover labor. There is a group of people willing to help remove.

Mark Ukestad motioned adjourn meeting. Chairperson Mindi Schmitz adjourned meeting at 4:39pm.


BONNIE UKESTAD, CLERK


MINDI SCHMITZ, CHAIRPERSON