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TO: JAMESTOWN PARKS AND RECREATION COMMISSIONERS
FROM: Doug Hogan, Director
SUBJECT: Board Meeting – Monday, October 12, 2020 4:00PM

Meeting will be held at TRAC – Multipurpose Room

- I. MINUTES OF THE PREVIOUS MEETING**
- II. FINANCIAL REPORT**
 - A. Monthly bills**
 - B. Financial Statement**
- III. OLD BUSINESS**
 - A. Board Development**
 - i. Strategic Plan – follow up after Board meeting**
 - B. Covid-19**
 - C. Cart Storage – Winter Rates**
- IV. NEW BUSINESS:**
 - A. Hillcrest Golf Course Ponds**
 - B. Vandalism in Parks**
- V. REPORTS:**
 - A. Administration/Finance (Mindi) – Doug**
 - B. Parks Maintenance (Mike L) – Bob**
 - C. Hillcrest ProShop/Recreation Programs (Mike S./Ron O) - John R**
 - D. TRAC (Mark) – Amy**
 - E. Hillcrest Maintenance (Mike S) - John M**
 - F. Winter Sports Buildings (Mike S) - Junior**

Next:
Board Meeting Monday, November 9, 2020 4:00pm

MINUTES OF THE REGULAR BOARD MEETING DATED October 12, 2020
MEETING held at TRAC Multipurpose room

PRESENT: Chairperson Mindi Schmitz, Vice Chairman Mike Landscoot, Mark Ukestad, Mike Soulis

OTHERS: Doug Hogan - Director, Bonnie Ukestad, John Miller, Junior Kautz, John Ruff, Bob Schuchard, Amy Walters

GUESTS: None

ABSENT: Ron Olson

Chairperson Mindi Schmitz called the meeting to order at 4:05pm.

Mike Soulis made a motion to approve the September 14, 2020 minutes after correction: change from all approved to Mike Landscoot voted against Remote Work Policy and approve the September 14, 2020 Public Hearing minutes. Mark Ukestad seconded. All approved.

Mark Ukestad made a motion to approve the Financial Report. Mike Landscoot seconded. All approved.

OLD BUSINESS:

Board Development – Strategic Plan Process: Jodi will meet with the board following the meeting today for follow-up.

COVID-19: Doug Hogan stated since Stutsman County has changed from yellow to green the maximum capacity has been increased from 250 to 500 and we are able to start women's volleyball league. The Economic Resiliency Grant has given us \$15k in reimbursements, purchased 3 electrostatic sprayers and will be installing touchless plumbing fixtures in different areas. The Cares Act reimbursed \$35K in expenses already incurred.

Cart Storage – Winter Rates: On agenda from last month for more discussion.

NEW BUSINESS:

Hillcrest Golf Course Ponds: Mike Landscoot requested this be on the agenda as he would like to see the ponds dredged and clean out the cattails. The drainage from pond to pond also needs to be cleaned out. Discussion on whether to get bids or something we can do ourselves.

Vandalism in Parks: Discussed the continued vandalism in parks. Bathrooms normally close mid to late October.

REPORTS:

Written reports were submitted.

Doug Hogan reported the Sensory Garden is receiving Freedom Resource Accessibility Award. The ceremony will be held virtually but will take a picture at the Sensory Garden with Board of Commissioners and Sensory Garden Committee on Friday, October 16th at 3:30pm.

Bob Schuchard added that insulation was added when completing the WSB outside wall project. Bunker floor is being refinished and getting 2nd coat on ballroom floor and then will refinish floor in Nierling Room. Discussion on wanting 5 FT employees and seasonal employees only May-Oct.

John Ruff women's volleyball league begins tonight; saw a lot of new golfers this year, more income from green fees, rentals and memberships than budgeted – looking to close the course soon.


Amy Walters – Need lifeguards, may need to adjust pool hours, daily visit numbers are up, foundation poured for features and bath house for splash pad. Features will arrive next week

John Miller – Everything is in report.

Junior Kautz – Highlighted from his report that he has received \$2400 in anonymous donations to purchase 34 pairs of skates.

Next meeting is scheduled for November 9, 2020.

Mark Ukestad motioned adjourn meeting. Chairperson Mindi Schmitz adjourned meeting at 4:57pm.


BONNIE UKESTAD, CLERK


MINDI SCHMITZ, CHAIRPERSON