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TO: JAMESTOWN PARKS AND RECREATION COMMISSIONERS

FROM: Doug Hogan, Director

SUBJECT: Board Meeting – Monday, June 12, 2017 4:00PM

- I. MINUTES OF THE PREVIOUS MEETING**
- II. MONTHLY BILLS**
- III. OLD BUSINESS**
 - A. Jack Brown Stadium – Jeff Gould**
 - B. Employee Handbook**
 - C. Central Valley Health – Tobacco Free Ordinance**
- IV. NEW BUSINESS:**
- V. REPORTS:**
 - A. Ted**
 - B. John R**
 - C. John M**
 - D. Junior**
 - E. Amy**

MINUTES OF THE REGULAR BOARD MEETING DATED June 12, 2017

PRESENT: Chairman Larry Knoblich, Vice Chairman Ron Olson, Mike Landscoot, Mark Ukestad

OTHERS: Doug Hogan, Director, Bonnie Ukestad, Ted Kapp, Amy Walters, John Miller, Junior Kautz,

GUESTS: Chris Olson – Representing the Jamestown Sun, Nancy Neary – Central Valley Health, Jeff Gould – Jack Brown Stadium Project

ABSENT: Richard Ryan

Chairman Larry Knoblich called the meeting to order at 4:00pm.

Mike Landscoot made a motion to approve the May 8, 2017 minutes as written. Mark Ukestad seconded. All approved.

Mark Ukestad made a motion to approve the monthly bills. Ron Olson seconded. All approved.

OLD BUSINESS:

Jack Brown Stadium Project: Jeff Gould thanked the board of commissioners for making this project happen. It is complete and everyone is invited to the ribbon cutting ceremony at 11am on June 24th. There will be a ceremony, alumni game, picnic, inflatables and some items to auction off to which Tessa Gould has secured a \$2500 matching fund grant. Doug Hogan stated, there is agrilime in front of the dugouts and that can lead to maintenance problems in the dugouts with the drains. This fall after all games are played we will be concreting & turfing the area in front of the dugouts. Jeff Gould expressed to the board that our overage of funds raised will pay for this improvement. Mark Ukestad asked about future projects. Jeff Gould expressed that he has been approached about improving the batting cages. Cementing and turfing them would be a good project to start next while people are fired up and excited about Jack Brown Stadium.

Employee Handbook: Doug Hogan informed board our attorney has some changes to propose and is being thorough.

Central Valley Health – Tobacco Free Ordinance: Doug Hogan informed that a draft of the Tobacco Free Ordinance is at the attorney and he has a meeting scheduled for this Wednesday to review. Then we will need a first and second reading before it can be an ordinance. Nancy Neary from Central Valley Health stated that “free” signs are not available after June 30 because the company that does them is going out of business.

NEW BUSINESS:

No New Business: Just a couple FYI's. Doug Hogan pointed out the Sales Tax Deposits and Bond Redemption Savings sheet that was included in packets. Sensory Garden – planters and benches are done, plants & trees are being ordered.

REPORTS:

Ted:

- Helping out where needed.
- Mowing parks.
- Help with Kite Fest.
- Spraying
- Looking to replace Leon (fulltime position)

John R:

- Absent. Golf tourney coming up on the 24th and junior golf starts next week.

- John M:**
- Spraying herbicide on golf course, soccer and softball fields.
 - Working bugs out of irrigation system. Broken wire by #4 green and similar problem on #15.
 - Working on some tee boxes; aerifying and topdressing to get them in better shape.
- Junior:**
- December 9th – Alumni Fundraiser.
 - 22 new companies to advertise on dasher boards.
 - Helping out at pool.
 - Painting at the arenas.
- Amy:** Submitted a written report but highlighted:
- Construction is busy.
 - Road is torn up and being worked on.
 - Air locks on air structure have been installed.
 - Hardwood floor in gym and exercise rooms is being laid.
 - RFP has been released to remove black dirt.
 - Tiffany Wilkerson has started at the pool. Dave Lynch has also been putting some time in at the pool.
 - Early bird membership sales ended May 31st. We have 235 memberships to date.

Mark Ukestad moved to adjourn. Ron Olson seconded. Meeting adjourned at 4:45pm. Next scheduled meeting is July 10, 2017.



BONNIE UKESTAD, CLERK



LARRY KNOBLICH, CHAIRMAN