



1002 2nd Ave. S.E., P.O. Box 2014
Jamestown, ND 58402-2014
Phone: 701-252-3982
Fax: 701-252-3914

TO: JAMESTOWN PARKS AND RECREATION COMMISSION

FROM: Doug Hogan, Director

SUBJECT: Special Board Meeting – Monday July 25, 2016 – 4:00PM

Agenda:

- I. Approval of TRAC Facility Manager Recommendation**

MINUTES OF THE SPECIAL BOARD MEETING DATED
July 25, 2016

PRESENT: Chairman Larry Knoblich, Ron Olson, Richard Ryan
Mark Ukestad

OTHERS: Doug Hogan, Bonnie Ukestad

ABSENT: Mike Landscoot

GUESTS: Chris Olson & Michael Anderson - Representing the Jamestown Sun, Jordan Koushkouski, Michael & Salome Koushkouski

Chairman Knoblich called the meeting to order at 4:02pm

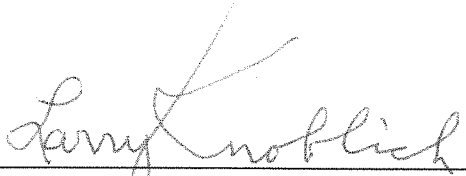
Approval of TRAC Facility Manager: Doug Hogan reviewed the selection criteria, review of applicants, selecting the finalists and recommending the candidate. Doug also reviewed the budget pro forma that the finance committee comprised of Kelly Rachel, Pat Nygaard, Joan Morris and Bob Piatz created. Based on the budget pro forma Doug requested the board reconsider the salary range. The salary range was listed at \$50,000-\$62,500. Doug is requesting the starting salary for this position to be \$67,500.00.

Doug reported the interviewing team of Doug Hogan, Bonnie Ukestad, Bob Toso and Robert Lech recommends Amy Walters for the TRAC Facility Manager position. Ron Olson motioned to hire Amy Walters for the TRAC Facility Manager seconded by Mark Ukestad. Guest Jordan Koushkouski requested time to speak. Jordan read a prepared statement on his disapproval of the selection process. Motion on the floor: Richard – Yes, Mark – Yes, Ron – Yes, Larry – Yes.

Ron Olson motioned for a starting salary of \$67,500.00 seconded by Richard Ryan. Richard – Yes, Mark – Yes, Ron – Yes, Larry – Yes.

Ron Olson moved to adjourn. Mark Ukestad seconded. Meeting adjourned at 4:35pm.


BONNIE UKESTAD, CLERK


LARRY KNOBLICH, CHAIRMAN