



1002 2nd Ave. S.E., P.O. Box 2014  
Jamestown, ND 58402-2014  
Phone: 701-252-3982  
Fax: 701-252-3914

**TO:** JAMESTOWN PARKS AND RECREATION COMMISSION  
**FROM:** Doug Hogan, Director  
**SUBJECT:** Board Meeting – Monday, December 12, 2016 4:00PM

- I. MINUTES OF THE PREVIOUS MEETING & SPECIAL MEETING
- II. MONTHLY BILLS
- III. OLD BUSINESS
  - A. Jack Brown Stadium - Dugouts
- IV. NEW BUSINESS:
  - A. River Clean-up
  - B. Approval of TRAC Advisory Committee Nominees
  - C. Center Tube Support for Dasherboards at Wilson Arena
  - D. Golf Course Rates
- V. REPORTS:
  - A. Amy
  - B. John R
  - C. Ted
  - D. John M
  - E. Junior

MINUTES OF THE REGULAR BOARD MEETING DATED December 12, 2016

PRESENT: Vice Chairman Ron Olson, Mark Ukestad, Mike Landscoot,  
Chairman Larry Knoblich (arrived 4:25)

OTHERS: Doug Hogan, Director, Bonnie Ukestad, Ted Kapp, Amy Walters,  
John Miller, Junior Kautz

GUESTS: Katie Fairbanks - Representing the Jamestown Sun

ABSENT: Richard Ryan, John Ruff

Vice Chairman Ron Olson called the meeting to order at 4:00pm.

Mark Ukestad made a motion to approve the November 14, 2016 minutes as written. Mike Landscoot seconded. All approved.

Mike Landscoot made a motion to approve Special Meeting Minutes from November 28, 2016 as written. Mark Ukestad seconded. All approved.

Mark Ukestad made a motion to approve the monthly bills. Mike Landscoot seconded. All approved.

**OLD BUSINESS:**

**Jack Brown Stadium Dugout Project:** Doug Hogan updated the board on Jack Brown Stadium dugout project. The current weather has halted the project. Dugouts are enclosed so work can continue over the winter.

**NEW BUSINESS:**

**River Clean-up:** Doug Hogan reported that he attended a meeting with the city and others regarding removing the dead trees out of the river. The plan is to remove dead trees above the ice this winter, starting at Nickeus Park. We will work with the city, starting in late January. Details need to be worked out; like where to put the dead trees. We do not have the equipment for the big trees or anything below the ice. Mark Ukestad made a motion to assist the city with river cleanup. Mike Landscoot seconded. All approved.

**TRAC Advisory Committee Nominees:** Amy Walters brought forth 2 names to add to the TRAC Advisory Committee: Tiffany Wilkerson & Roger Koenig. Mike Landscoot motioned to approve Tiffany & Roger to the TRAC Advisory Committee. Mark Ukestad seconded. All approved.

**Center Tube Support for Dasherboard at Wilson Arena:** Junior Kautz reported the north bleacher side of the arena; fans have been pounding and leaning on the glass which has caused a bend towards the ice. Junior has been working with Becker Arena (who installed the glass) on a solution to stabilize the glass. Signs & caution tape have been put up. Junior has discussed the situation with the athletic directors of high school and college, rink staff and the announcer at the games. They will help keep a watchful eye on the situation. Junior will continue to work on the best solution for stabilizing the glass.

Chairman Larry Knoblich arrived.

**Golf Course Rated:** John Ruff was absent so this item is tabled to January's meeting.

**REPORTS:**

- Amy:** Submitted a written report but highlighted:
- Facility Construction – beams are all in place, hanging the running track, working on the water slide foundation.
  - Thank you to all who attended the “topping off” ceremony.
  - Attended the Athletic Business Conference in Orlando – was a great conference. Thank you to the board for their support in attending this conference.
  - Pool Operators Course completed.

- Ted:**
- Starting to flood the outdoor rinks.
  - Snow removal.
  - Helping out at rink.

- John Miller:**
- Greens are top-dressed.
  - Going to work on some tree removal on the right side of #9.
  - Had General Irrigation look at our pumps as they seem to be losing pressure out of the pump. May need to take pumps off and work on them. There are 3 pumps.
  - Servicing equipment.
  - Snow removal.

- Junior:**
- Report was the Center Tube Support discussed earlier in the meeting.

Mark Ukestad moved to adjourn. Larry Knoblich seconded. Meeting adjourned at 4:40pm. Next scheduled meeting is January 9, 2017.

  
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BONNIE UKESTAD, CLERK

  
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RON OLSON, VICE CHAIRMAN