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**TO:** JAMESTOWN PARKS AND RECREATION COMMISSION  
**FROM:** Doug Hogan, Director  
**SUBJECT:** Board Meeting – Monday December 7, 2015 4:00PM

- I. MINUTES OF THE PREVIOUS MEETING**
- II. MONTHLY BILLS**
- III. OLD BUSINESS**
  - A. Irrigation @ Hillcrest Golf Course**
  - B. Ice Resurfacer**
  - C. Pure Hockey**
- VI. NEW BUSINESS:**
  - A. Approve TRAC Advisory Committee (to make nonbinding decisions)**
  - B. Joint Powers Agreement**
  - C.**
  - D.**
  - E.**
- V. REPORTS:**
  - A. David**
  - B. John M**
  - C. Ted**
  - D. John R**

## MINUTES OF THE REGULAR BOARD MEETING DATED DECEMBER 7, 2015

**PRESENT:** Chairman Mike Landscoot, Vice Chairman Ron Olson, Larry Knoblich, Richard Ryan, Mark Ukestad

**OTHERS:** Doug Hogan, Director, Sheila Harr, Ted Kapp, John Ruff, John Miller, David Seefried

**GUESTS:** Chris Olson representing the Jamestown Sun, Josh Harildstad on behalf of Pure Hockey, Bob Sitzmann on behalf of Ottertail Power Company

Chairman Landscoot called the meeting to order at 4:00pm.

Mark Ukestad made a motion to approve the November 9<sup>th</sup>, 2015 regular board meeting minutes as written. Richard Ryan seconded. All approved.

Ron Olson made a motion to approve the minutes for the special board meeting held on December 1<sup>st</sup>, 2015. Mark Ukestad seconded. All approved.

Ron Olson moved to approve the monthly bills. Mark Ukestad seconded. All approved.

**IRRIGATION AT HILLCREST GOLF COURSE:** Miller said he had given the Board prices for the satellite boxes at the last meeting (\$63,777.08) which includes labor. Miller had visited with Traut Irrigation about installing an entirely new system. He was given a quote of \$900K+. They are not interested in installing only satellite boxes. He feels we should go with the satellite boxes from Toro since we currently have a Toro system. Miller said he would like to see new pipe and heads but if we can only get the boxes at this time it would benefit us for the future. Down the road if circumstances change we would be able to link up to these boxes. Toro would look at starting the project in the spring. It wouldn't take long. It basically would be cutting off the wires and wiring the new boxes. There would be a radio signal throughout the course which would allow watering at night at will. The number of satellite boxes would be reduced. The wires that will be tied into are not good and in order to replace them that would be an entirely additional cost. We would need a separate contractor because Toro does not do that unless pipe is being pulled in at the same time. The wires run along the pipe. Miller said there are certain sections of wiring that do not always work. Ron Olson made a motion to purchase the satellite boxes from Toro. Richard Ryan seconded. Ryan-yes, Knoblich-yes, Ukestad-yes, Olson-yes, Landscoot-yes. All approved.

Krebsbach is currently working on the holding pond and have a lot of it cleaned out. Miller said that with the vegetation being gone the pond is huge. They are working on getting all of the sludge sediment cleaned out now. The liner will be put in in the spring. They will also boar in the drain line so we can drain down the pond whenever we want. This will also be done in the spring.

**ICE RESURFACER:** There were two quotes received. Frank J. Zamboni & Company and Big Hill Services which sells Olympia. Zamboni's quote **\$79,692.25** which included a \$17,500.00 trade-in for the existing Zamboni. Big Hill's quote was \$91,735.00 less \$8,000.00 for a trade-in for a total of **\$83,735.00**. Seefried said even with the price difference he would prefer the Zamboni resurfacer. Mark Ukestad moves to purchase the unit from the Zamboni Company including the trade-in. Richard Ryan seconded. The advertng is not included in the price. Ryan-yes, Knoblich-yes, Ukestad-yes, Olson-yes, Landscoot-yes.

**PURE HOCKEY SKILLS:** Josh Harildstad would like to rent the ice again in 2016. Harildstad mentioned that the ice show is March 18<sup>th</sup> through the 20<sup>th</sup> and he would like to get onto the ice as soon as possible afterwards. He said Pure Hockey is looking at using the ice until April 15<sup>th</sup> or 16<sup>th</sup>. They would also like to hold a tournament April 1<sup>st</sup> through the 3<sup>rd</sup>. Harildstad said he would like to get on the ice by the 23<sup>rd</sup>. Seefried did not see a problem with the request.

**APPROVE TRAC ADVISORY COMMITTEE:** Hogan said that Tom Holland with American City Bureau (Capital Campaign) would like to have a motion that empowers the TRAC advisory board to make nonbinding decisions. Decisions would not be financial.

Mark Ukestad moved that Jamestown Parks and Recreation Board empower the TRAC advisory board consisting of; Mark Ukestad, Doug Hogan, Amy Walters, Frank Conlon, Rachel Liechty, Mindi Schmitz, Rob Lech, Pam Musland and Mike Gee, to make any nonbinding decisions on their behalf regarding the facility design and construction and capital campaign. This would not include any decisions requiring spending money over and above what is in an agreed upon budget, nor would it include the signing of any binding contracts, etc.. Ron Olson seconded. Olson-yes, Ukestad-yes, Knoblich-yes, Ryan-yes, Landscoot-yes.

**JOINT POWERS AGREEMENT:** Hogan said we have not received any information from Leo Ryan, City Attorney, at this time. No action taken.

Mark Ukestad made a motion to add Mr. Bob Sitzmann, Energy Manager for Ottertail Power, to the agenda. Richard Ryan seconded. All approved.

**BOB SITZMANN:** Ottertail has been working somewhat with the engineering firm on the heating, ventilation and air conditioning on the TRAC building. He and his group would like to see a geothermal heating system be used. The TRAC engineering group does not seem to think that system would work. He said his group would like to work with the engineers not against them. Ottertail has a working relationship with GEOptimize located in Winnipeg. They have done projects all over the United States, Canada and Australia. They put together an "energy model" which is a study on the loop field. Ottertail has offered to fund the study at a cost of \$15,000.00. It takes about 3-1/2 weeks to do the energy model. He said he has not been able to get an answer from anyone so decided to approach this board. Sitzmann said he feels they can cut 30-40% out of the cost of the project with doing an energy model. Geothermal is 400% efficient versus a 90% efficient gas boiler. They feel they can come in at the same cost or less and then less to operate. Sitzmann says they cannot seem to get an answer. Hogan said there has been an answer and at this stage we are a month behind schedule just with the schematic design. To go with a geothermal system, that would mean starting from scratch for the design. Hogan said regarding the design he is not qualified to make any decisions nor is anyone at the meeting. Hogan said he did know that the design team, McGough and Ottertail have been working back and forth. Sitzmann says they have been trying since July to get an answer. The system can both heat and cool and there are tons of efficiencies that can be done with a geothermal system that cannot be done with a conventional gas or electric boiler or any type of boiler.

Hogan said that last July he had given Bob's name and Ottertail's interest in the project to the design team. Ukestad mentioned that Sitzmann has been to a couple of the TRAC meetings. Hogan said the design team does not see the geothermal system the same way. Ukestad said he would like to know the reason as to why the design team does not agree with the system. Olson said he would also like to know. The architect is in favor of continuing with the design team's decision.

**REPORTS:**

**DAVID:**

- 1<sup>st</sup> boy's high school hockey game December 10<sup>th</sup>  
girls had one game already
- public skating going well
- alumni games are scheduled for December 26<sup>th</sup>  
girls 2:00pm    older alumni 5:00pm    boys 7:15pm
- valves replaced in Eagles Arena

**JOHN M.:**

- Krebsbach moving along well  
vegetation has been removed  
the pond has a lot of water capacity
- front 9 is all clay and needs to be kept moist
- getting the equipment serviced
- snow mold chemical has been sprayed  
(the greens will be protected over the winter)

**TED:**

- started to flood outdoor rinks – trying to get  
a build up – making some headway
- tree work
- repairs on equipment

**JOHN R:**

- clubhouse is winterized
- golf cars have been picked up  
new cars to be delivered in March
- cart storage bills will be sent out in December

Ron Olson moves to adjourn. Richard Ryan seconded. All approved. Meeting adjourned at 5:00pm.

Next scheduled meeting is January 11<sup>th</sup>, 2016

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SHEILA HARR, CLERK

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MIKE LANDSCOOT, CHAIRMAN