

MINUTES OF THE REGULAR BOARD MEETING DATED November 14, 2016

PRESENT: Chairman Larry Knoblich, Richard Ryan, Mark Ukestad,
Mike Landscoot, Ron Olson

OTHERS: Doug Hogan, Director, Bonnie Ukestad, Ted Kapp, John Ruff,
Amy Walters, John Miller, Junior Kautz

GUESTS: Katie Fairbanks - Representing the Jamestown Sun

ABSENT: None

Chairman Knoblich called the meeting to order at 4:00pm.

Ron Olson made a motion to approve the October 10, 2016 minutes as written. Mark Ukestad seconded. All approved.

Update to the minutes regarding the concerned citizen on the area by Feton Park, sidewalk going up the hill. She was concerned about overgrowth and weeds. Doug received information (drawing) from city engineering department that it is not our property. Our property line is on the east side of the sidewalk, which is not the area of concern.

Richard Ryan made a motion to approve the monthly bills. Ron Olson seconded. Commissioner Mike Landscoot asked about City of Jamestown bill as there were 3 listed. The one for \$1,056.25 was voided. All approved.

OLD BUSINESS:

Jack Brown Stadium Dugout Project: Doug Hogan reported that the foundation has been poured for both dugouts. The walls have been poured for the first base dugout, working on forms for third base dugout. Next, they will be working on floors and roof. Commissioner Larry Knoblich asked what was left out to get the bid down. Doug reported that we were able to get the bid down to \$288,000 from original bid of \$366,000 by substituting less expensive materials and eliminating the cement and rubber in front of the dugouts replacing with agrilime. It is projected the contractors will be 60% done this fall and finishing up in the spring. Once the bid was reduced, Park & Rec responsibility (27% of project) was reduced from \$81,000 to around \$78,000.

NEW BUSINESS:

TRAC Advisory Committee: Amy Walters reviewed the document for the TRAC Advisory Committee. There will be 10 members eligible to serve 3 years, serving no more than 2 consecutive terms. A nomination committee will select individuals for the TRAC Advisory Committee, these names will be brought to the Board of Commissioners for approval. Ron Olson motioned to approve the TRAC Advisory Committee document. Richard Ryan seconded. All approved

Rental Policy: Amy Walters reviewed the Facility Rental Policy for the TRAC facility. Mike Landscoot motioned to approve the Facility Rental Policy. Mark Ukestad seconded. All approved.

Facility Use Agreement: Amy Walters reviewed the Facility Use Agreement. Once we approve the Facility Use Agreement then the School Board will approve, and then the deeds can be signed. Once the land is exchanged, the pile of dirt will need to be moved as it will be on Jamestown Public School Property. As part of the agreement, Jamestown Public Schools (JPS) has prepaid rent for TRAC usage for the difference of land value (\$350,000). Amy & Doug will meet quarterly with Jim Roaldson and Rob Lech to see how things are going with

space/supervision, etc. JPS must schedule 6 months in advance facility usage. Each rental will then be deducted from \$350,000. Under #3 Payment: second sentence, first word – Park needs to be changed to JPS. Ron Olson motioned to approve the Facility Use Agreement with change noted. Mark Ukestad seconded. All approved.

Mark Ukestad motioned to authorize Doug Hogan:
to sign to convey Lot 2, Block 1 Meadowlark Lane Addition to Jamestown, Stutsman County North Dakota at the amount of \$450,000.00 as the agreed upon value of the property and

to accept a deed from JPS for Lot 1, Block 1 Meadowlark Lane Addition to Jamestown, Stutsman County North Dakota at the amount of \$800,000.00 as the agreed upon value of the property and

to sign the agreement on behalf of Park which contemplates usage of the TRAC facility by JPS for compensation in the difference in value of the property conveyance.

Richard Ryan seconded. Richard – Yes, Mike – Yes, Mark – Yes, Ron – Yes, Larry – Yes. Motion passed.

Credit Card: In 2014, it was approved for Park & Rec to get a credit card, the paperwork was never completed and we are requesting to obtain a credit card as some internet orders require a credit card. Ron Olson motioned to approve getting a credit card. Mark Ukestad seconded. All approved.

REPORTS:

John Ruff:

- Women's Volleyball is in week 7 and Co-ed week 6.
- Men's basketball started Nov 3rd with 17 teams (more than last year).
- Golf course is now closed, golf cars have been winterized.
- Girl's Volleyball starts December 3rd.

Ted:

- Taking care of leaves and tree branches.
- Working on the bridges at Solien-Denault park.
- Winterizing is almost complete.

John Miller:

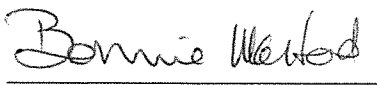
- Golf course is closed, pulled pins, cups, etc.
- Blew out irrigation system.
- Will top dress greens on Wednesday for winter preparation.
- May attempt to burn cattails, if not now, in the spring.
- Pond signs have arrived and will be put up this week.

WSB report: - Doug Introduced Junior Kautz as our new Rink Manager

Amy: Submitted a written report but highlighted:

- Beam signing and raising the last beam will be November 22nd @ 4pm (with a tour @ 3pm) RSVP
- Staffing timelines.
- Working with Kristen Ziese, ACB.
- Thanked the board for sending her to the Athletic Business Conference which she was able to receive a scholarship to have registration fee waived.

Mark Ukestad moved to adjourn. Ron Olson seconded. Meeting adjourned at 5:02pm. Next scheduled meeting is December 12th.


BONNIE UKESTAD, CLERK


LARRY KNOBLICH, CHAIRMAN